

SUMMIT DIGITEL INFRASTRUCTURE LIMITED (“COMPANY”)

DETAILS OF FAMILIARISATION PROGRAMME IMPARTED TO INDEPENDENT DIRECTORS

Introduction

In terms of Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”), the Company, through various programmes, is required to familiarise its Independent Directors (“IDs”) with the Company, their roles, rights, responsibilities in the Company, nature of industry in which the Company operates, business and operations of the Company, etc.

Further, in terms of Regulation 62(1A)(i) of the SEBI Listing Regulations, details of familiarisation programme(s) imparted to the IDs are to be disseminated on the Website of the Company.

Objective

The Company strongly believes that an effective programme helps the IDs, not only to have greater insight into the Company’s business but also contribute effectively in decision making at Board/ Committee Meetings.

Details of Familiarisation Programme imparted to Independent Directors during Financial Year (FY) 2022-23

During the year, the Company has familiarized the IDs on various aspects of business and operations of the Company and their rights, roles and responsibilities in the Company, etc. both as a part of separate meeting with them as a part of their induction process on the Board and through quarterly business update presentations in the Board Meetings.

The Company inter-alia conducted following programmes/presentations, from time to time, at the quarterly Board Meetings held during FY 2022-23, to familiarise the IDs about the Company:

- Business Strategy/Plan of the Company, including update on new initiatives and strategy projects undertaken by the Company;
- Quarterly Business and Operation / Functional update, including the industry update;
- Monthly Management Report comprising update on industry, operations, commercial, finance, risk and strategy, legal and regulatory compliances;
- Presentation on Cyber Security
- Update on key regulatory changes and its impact on the Company;
- 5 Year Business Plan and Budget of the Company;
- Annual Business Plan and Budget of Company;
- Site Visit

IDs were briefed on their roles, duties, rights and responsibilities at the time of their appointment through formal appointment letter and were also provided with documents like Company’s Code of Conduct, Antibribery and Corruption Policy, Charters of various Committees, etc.

Additionally, an orientation meeting was scheduled post appointment, wherein the ID was apprised about the Company's structure, finance, operations etc. and the provide them an overview of the industry in which the Company operates.

Each director of the Company has complete access to any information relating to the Company. IDs have the freedom to interact with the Company's Management and are given all documents sought by them to enable a good understanding of the Company.

Details of familiarisation program imparted during FY 2022-23, as required under Regulation 62(1A)(i) of SEBI Listing Regulations, are as under:

Name of ID	No. of Programme /Meetings attended	No. of hours spent
Mr. Jagdish Kini	5	8
Mr. Sunil Srivastav	5	8

Note: Since the said requirement has become applicable to the Company during FY 2022-23, disclosure of programme details on cumulative basis is not applicable to the Company for this year.